

Dear Members of Our School Community,

We would like to share with you an update on the University Liggett School Head of School process, to date. While you all have received relevant emails and a survey, you may not be aware of the many activities in the background that, combined with your feedback, are helping to identify an excellent candidate to fill this position.

The process as of October 11th has entailed the following:

- The Head of School Search Committee formed three advisory committees of parents, faculty/administrators, and alumni to support the work of the Head of School Search Committee and RG175, a search firm for independent school leadership
- Arlyce Seibert and Tom Olverson of RG175 conducted a month of zoom interviews of administrators and other school leaders
- A survey was disseminated by RG175 to the entire school community and yielded robust results from over 300 participants
- Arlyce Seibert of RG175 traveled to Michigan in September to conduct interviews on campus, tour the facilities, and speak at the Board of Trustees meeting
- The Head of School Search Committee and RG175 used the results of the committee survey and other discovery to prepare a Position Statement, which can be found on the Head of School Search landing page found here <https://uls.org/headofschoolsearch>.
- Presently, RG175 is vetting candidates to be considered for semi-finalist interviews later in the fall

This foundational work will be followed by semi-finalist interviews with the Head of School Search Committee. Finalist candidates will visit campus and engage with Advisory Committees of parents, faculty, and alumni that have been organized by the Head of School Search Committee in consultation with RG175 and school leadership. The Board of Trustees expects to hire a candidate in early 2023.

We thank you for your participation and patience as this important work is being done. Your questions are welcome and can be sent to Maureen Solak at [msolak@uls.org](mailto:msolak@uls.org).

Respectfully Yours,

Head of School Search Committee of the Board of Trustees

Rebecca D'Arcy O'Reilly ('96) (Chair)

Richard P. Dahling ('77)

Paul Duhaime

Dr. Kristen Feemster-Kim ('91)

Gretchen Knoell

David Nicholson

Tony Smith

John W. Stroh III ('78)